**Cairns Road Baptist Church**

**Safeguarding Policy summary**

This document is a summary of key parts of our safeguarding policydocument.

The full document is on our website [www.cairnsroad.org](http://www.cairnsroad.org)

All who work with children and vulnerable adults should read the full document.

**Our Church vision:** *Rooted in the Lord Jesus Christ to be a people of conviction, courage and passion who proclaim and serve Him in all of life.*

In fulfilling this vision, we:

* Welcome children and adults at risk into the life of our community.
* Run activities for children and adults at risk.
* Make our premises available to organisations working with children and adults at risk.

**Our safeguarding responsibilities**

The church recognises its responsibilities in safeguarding all children, young people and adults at risk, regardless of gender, ethnicity or ability.

We will do this through

* prevention and reporting of abuse
* safer recruitment, training, support and supervision of workers
* respecting children and adults at risk by safe working practice

**Although everyone has a responsibility for safeguarding, the church has appointed a few people to specific roles**

**Designated Persons for Safeguarding (DPS)**

 **Liz Cheesman**  07341 134 767 lizcheesman@hotmail.com

 **Dush Duzniak** 07989 681 274 waduzniak@gmail.com

They will advise the church on any matters related to the safeguarding of children and adults at risk and take the appropriate action when abuse is disclosed, discovered or suspected.

**Safeguarding Trustee**

 **Andrew Cordell** 07754 144 146 andycordell@gmail.com

**What should I do if I have concerns about the welfare of a child or vulnerable adult?**

Everyone has their part to play in helping to safeguard children and adults at risk

* Is the behaviour of a child or adult at risk giving any cause for concern?
* Has an allegation been made about a child or adult at risk being harmed?
* Has the behaviour of any individual towards children or adults at risk caused concern?

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| **WHAT TO DO** | **WHAT NOT TO DO** |
| Recognise, Respond, Record, Report* Listen to and acknowledge what is being said.
* Try to be reassuring & remain calm.
* Explain clearly what you will do and what will happen next.
* Try to give them a timescale for when and how you / the Designated Person for Safeguarding will contact them again.
* Take action – don’t ignore the situation.
* Be supportive.
* Tell them that:

 They were right to tell you; You are taking what they have said seriously;It was not their fault;That you would like to pass this information on to the appropriate people, with their permission.* Be open and honest.
* Give contact details for them to report any further details or ask any questions that may arise.
 | * Do not promise confidentiality.
* Do not show shock, alarm, disbelief or disapproval.
* Do not minimise what is being said.
* Do not ask probing or leading questions, or push for more information.
* Do not offer false reassurance.
* Do not delay in contacting the Designated Person for Safeguarding
* Do not contact the alleged abuser.
* Do not investigate the incident any further.
* Never leave a child or adult at risk waiting to hear from someone without any idea of when or where that may be.
* Do not pass on information to those who don't need to know, not even for prayer ministry.
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**A DPS should be contacted whenever there is concern over the safety of any child or vulnerable adult who has involvement with the church. Anyone (adult or child) is free to contact them for any of the following reasons:**

* Any matters arising from the Safeguarding Policy.
* Concern for the wellbeing or safety of a child, young person or vulnerable adult (either from observation or what the child, young person or vulnerable adult has told you.)
* Concern over another adult’s actions or an observation you have made of their behaviour.

If you are unable to reach a Responsible Person and you need to act quickly:

* In an emergency call the police on 999.
* To report concerns about a child

<https://www.bristol.gov.uk/social-care-health/report-your-concerns-about-a-child>

* To report concerns about an adult

<https://www.bristol.gov.uk/social-care-health/report-suspected-abuse>